



CHEERSPORT

I R E L A N D

MEMBER CLUB COMPLIANCE POLICY

1. Introduction

Cheer Sport Ireland (CSI) requires all affiliated clubs to meet clear governance, safeguarding, operational, and safety standards. This Member Club Compliance Policy outlines the minimum mandatory requirements each club must meet to maintain CSI affiliation.

2. Purpose

This policy ensures consistent quality, safety, governance, and safeguarding across all CSI-accredited clubs.

3. Scope

This policy applies to all CSI member clubs, their committees, coaches, volunteers, contractors, and administrators.

4. Compliance Principles

- Clubs must operate safely, transparently, and in line with CSI governance expectations.
- Children's safety and wellbeing must always be prioritised.
- All clubs must maintain required documentation and evidence of compliance.
- Failure to comply may result in sanctions or removal of membership.

5. Mandatory Compliance Areas

- Safeguarding policies and procedures.
- Garda vetting and safe recruitment.
- Insurance and risk management documentation.
- Governance and committee structure.
- Coach qualifications and training.
- Event and facility safety standards.
- Data protection and GDPR compliance.
- Codes of Behaviour adherence.
- Annual registration and reporting requirements.

6. Safeguarding Requirements

- Clubs must adopt all CSI Safeguarding Policies.
- Each club must appoint a Club Children's Officer and Club DLP.
- All adults working with children must complete Safeguarding 1 (and 2/3 where applicable).
- All personnel must be Garda vetted before beginning regulated activity.
- Clubs must maintain attendance records, supervision protocols, and incident logs.

7. Governance Requirements

- Clubs must have an active committee with elected roles.

- Clubs must hold an AGM each year.
- Clubs must ensure transparent financial governance.
- Constitutional changes must comply with CSI governance rules.
- Clubs must maintain accurate minutes and documentation.

8. Coaching Standards

- All coaches must hold appropriate qualifications for their discipline and level.
- Coaches must complete regular CPD and Safeguarding refreshers.
- Coaches must follow CSI Stunt, Choreography, and Safety Policies.
- Unqualified or unvetted individuals may not coach or supervise children.

9. Facility & Equipment Requirements

- Training spaces must be safe, clean, and properly matted.
- Emergency exits must be accessible and visible.
- Clubs must maintain first aid kits and ensure certified first-aid presence.
- Equipment must be inspected regularly and replaced when unsafe.

10. Insurance Requirements

- Clubs must maintain valid public liability and employer liability insurance.
- Proof of insurance must be submitted to CSI annually.
- Insurance must specifically cover cheerleading activities.

11. Competition & Event Compliance

- Clubs must follow all CSI event rules and athlete registration procedures.
- Clubs must adhere to warm-up, accreditation, and safeguarding guidelines.
- Only compliant clubs may enter CSI-sanctioned events.

12. Annual Registration Requirements

- Clubs must renew membership annually.
- Required documentation includes safeguarding records, insurance proof, coach lists, and governance forms.
- Late submissions may result in delayed affiliation or sanctions.

13. Monitoring & Audit

- CSI may audit clubs at any time.
- Clubs must provide requested documentation within specified timelines.
- Spot checks may be conducted at events or training facilities.

- Clubs must cooperate fully with CSI investigations or compliance checks.

14. Sanctions for Non-Compliance

- Written warnings or corrective-action plans.
- Suspension from CSI events.
- Removal of club affiliation.
- Prohibition from coaching or volunteering for individuals responsible.
- Immediate suspension in cases of safeguarding failures.

15. Support for Clubs

- CSI will provide templates, training, and governance guidance.
- Clubs may request compliance support or consultation.
- Workshops and development resources will be made available annually.

16. Appeals Process

- Clubs may appeal sanctions in writing within 14 days.
- Appeals will be reviewed by an independent CSI panel.
- Decisions made by the appeals panel are final.

17. Review

This policy will be reviewed every two years or sooner if required.

18. Approval

This Member Club Compliance Policy was approved by the Board of Cheer Sport Ireland on:
11/07/2026

Signed:

FIONA COLLUMB, President/Chairperson

HAYDEN MCGURK, Secretary